SALES PROCESS REVIEW
Examines many elements relevant to the sales process of a vehicle and common licensure requirements. Items reviewed but not limited to:
- Attorney General Regulation;
- FTC Requirements;
- Department of Banking Issues,
- PennDOT Requirements, and
- Required Customer Disclosures.

PRIVACY, SAFEGUARDING & RED FLAGS (IDENTITY THEFT PREVENTION)
Bring your Dealership into Compliance with the FTC Red Flags Rule and Safeguarding procedures. Common items reviewed but not limited to:
- Safeguarding Manual, Policies and Procedures;
- Red Flags Policies and Procedures;
- Employee Training Compliance; and
- Document Disposal Requirements.

8300 CASH REPORTING
Reviews dealership records to determine compliance with the IRS cash reporting requirements. The review evaluates:
- Proper Reporting Requirements;
- Training Procedures; and
- Appropriate Notification Requirements.

SALES & USE TAX
Examines the dealership records regarding sales and use tax reporting to the Pennsylvania Department of Revenue and minimizes the financial impact audited. PAA will cover:
- Use Tax Requirements;
- Overview of PA Sales Tax;
- Specific Sales Tax Transactions; and
- Exemption Certificates.

LET PAA HELP ELIMINATE POTENTIAL FINES WHERE AN AUDITOR MAY FIND THE DEALERSHIP IN NON-COMPLIANCE

Compliance Reviews can be arranged for a half day or full day. Cost to the dealership is dependent on the length of each review and number of reviews and/or sites.

For additional information, pricing structure or to schedule reviews, contact Becky Ross at 1-800-242-3745 ext. 3319.