

# Who to Call @ PAA

## **New Dealer Start-Ups Change of Ownership**

Ian Wallace  
iwallace@paa.org  
Ext. 3352

**Phone:**  
717-255-8311  
1-800-242-3745

**FAX:**  
717-255-8356

## **PA Automotive Association**

Mailing: PO BOX 2955, Harrisburg, PA 17105  
Shipping: 1925 North Front Street, Harrisburg, PA 17102

PAA provides dealers with a comprehensive packet of forms and instructions for establishing a new dealership, including contract applications, lot licensing, PA sales tax, state employer withholding and PTA tax numbers. PAA also assists with the processing of the paperwork with the various departments, i.e., Department of State, PennDOT, and Department of Banking.

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## **Salesperson Licensing**

Ian Wallace  
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Ext. 3352

Tessa Hinterliter  
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Ext. 3320

PAA reviews sales license applications making sure the application is completed and the payment and criminal record are attached. Once reviewed the application is forwarded to the Department of State.

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## **Bonds**

### **Dealer/Full Agent/Sales/Finance/Collector/Repossessor/ Salvor**

Ian Wallace  
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Ext. 3352  
Kim Kemfort  
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Ext. 3363

401(K) Pension/Bid & Performance  
Amy Trump  
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Ext. 3307

Notary Public  
Becky Ross  
bross@paa.org  
Ext. 3319