

REQUISITION FOR MOTOR VEHICLE FORMS

Bureau of Motor Vehicles • 1101 South Front Street • Harrisburg, PA 17104

1. List quantity for each form/pub needed. Please assess your form needs carefully. Over ordering results in increased costs to the commonwealth.
2. To obtain Forms MV-1, MV-4ST & MV-120, authorized agents are required to place their Dealer/Business Partner/Agent Identification Number, authorized agents notary stamp and signature or verification information in the space provided on this form. **(NOTE: Verification information is only valid for dealers that are authorized to issue temporary registration plates. All other authorized agents must place a notary stamp and signature where indicated.) AN AUTHORIZED AGENT IS AN AGENT UNDER CONTRACT WITH PENNDOT. To obtain Form MV-355, dealers are required to list their Dealer/Business Partner/Agent Identification Number.**
3. Print or type name and address to which forms are to be mailed in the space provided. Be certain that the address is clear and complete.
NOTE: You must have a street address. P.O. Box only addresses are not accepted.

MOTOR VEHICLE FORMS			
FORM NO.	FORM TITLE	QUANTITY	UNIT OF ISSUE
MV-1	Application for Certificate of Title (Only An Authorized Agent May Obtain)		PACK (200) 2 Pack Limit
MV-4ST	Vehicle Sales and Use Tax Return/Application for Registration (Only An Authorized Agent May Obtain)		PACK (200) 2 Pack Limit
MV-120	Temporary Registration Plate or Temporary Registration Transfer Card (Only An Authorized Agent May Obtain)		PACK (200) 2 Pack Limit
MV-355	Dealer Registration Permit		PACK (200) 2 Pack Limit

Total Packs of Forms Ordered	
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NOTE: Orders for Forms MV-1, MV-4ST, and MV-120 will not be filled without Dealer/Business Partner/Agent Identification Number, authorized agents notary stamp and signature or verification information.

NOTE: Orders for Form MV-355 will not be filled without Dealer/Business Partner/Agent Identification Number.

PLACE NOTARY STAMP HERE

SHIPPING AND HANDLING FEE INFORMATION

Shipping and handling fees are required. Fees are calculated per pack of forms ordered and mailed. If the order will be carried through and picked up by a messenger service, no shipping and handling fee is due.

Up to 2 total packs ordered = \$ 5
3 to 4 total packs ordered = \$10
5 or more total packs ordered = \$15

Please be sure to include the shipping and handling fee with your request. If no fee is included, your request will not be filled.

MAILING ADDRESS AND AGENT VERIFICATION INFORMATION

DEALER/BUS. PARTNER/AGENT ID#	TELEPHONE NUMBER	
BUSINESS NAME		
ADDRESS		
ADDRESS		
CITY	STATE	ZIP
SIGNATURE	PRINTED NAME	

Total Packs Ordered: _____

Amt. of Check Enclosed: \$ _____